



ADDENDUM #1

PROJECT: West Hills Community College District Facilities Master Plans

Notice to Bidders on the Above Project:

This addendum forms a part of the contract documents and modifies the original bidding documents as noted below.

This addendum consists of:

General Clarifications

Optional Zoom Call Questions and Responses

1. General Information about the Project

The District is seeking to amend the current campus's Facilities Master Plans. The District is looking for simplicity, functionality, and readability in the updated plans.

It is anticipated that the Lemoore Campus will involve minimal adjustments. The district completed an IPP (Initial Project Proposals) for a new CTE building, but that project is no longer being considered at this time and will not be included in the FMP (Facilities Master Plans).

The Coalinga Campus includes the main campus, the Firebaugh Center, and the Farm of the Future. The Firebaugh Center is built out with new construction, and there are no plans for expansion in the next ten years; however, the FMP may include energy efficiency projects. Therefore, the focus of the Coalinga FMP will be on the main campus in Coalinga and the Farm of the Future in Coalinga. The construction projects in the current FMP for the Coalinga campus will remain mostly the same with the addition of additional residence halls and maybe athletics. The Farm of the Future has potential growth for new structures and a renaming to the Center for Agricultural Science and Industrial Technology, which will house the college's Agricultural Program and Career and Technical Education Programs. . The existing men's residence halls are at capacity limiting out of state student growth. Plans for the Residential Halls were completed by AP Architects and can be found in Attachment A. The District has a current IPP for a modernization instructional project that may be moved forward as an FPP. The Firebaugh Center is a new building and will require minimal adjustment. An SFID Bond (Measure K) was passed in 2022 for energy improvement projects for the Firebaugh Center that may be included in this FMP.

The District will require simple 2D maps for every location (Coalinga main campus, Farm of the Future, Firebaugh Center, and Lemoore). The District Office is excluded from this FMP.

- 2. Educational plan talks about growing enrollment. Has the district done a demographic study showing current growth trends? Does the District have Demographic projections for each college? Can this be provided during RFQ process? Does the District have current and projected FTE/WSCH for each college.**

Demographic growth trends for the District's service areas are limited and most likely plateaued. The District is focused on enrollment growth restoration to pre-pandemic numbers for both campuses with an expected growth potential to 5800 FTES districtwide.

3. Does the District have a Capital Outlay Planning Consultant who will be available to assist with the master planning process?

The district has contracted with Facilities Planning and Consulting Services for capital outlay planning. Eric Middlestead, CEO of FPACS, will act as part of the Master Plans team as part of the District.

4. Appreciate the referenced previous Master Plans. To what extent will the existing base plan information be available and in what format (AutoCAD files)

The district has pdf copies only.

5. RFP indicates an Executive Team, can you provide detail on the size and potential participants?

There will be an executive team for each campus including the Chancellor, Vice Chancellor of Business and Fiscal Services, the college President, M&O Director, and Vice Presidents of Educational Services and Student Service. The Executive Team will be the decision-making body.

Each campus will create a steering committee to be invited to an informational forum. The selected firm should plan to facilitate forums for the steering committees and public. The forums will be one to two days in length (one for each college) with time slots scheduled for specific constituents (athletics, student services, instructional programs, etc.)

6. RFP indicates planning session with college departments and programs. Will this planning meeting be unique to each college or program? How many college/program review planning sessions are desired?

The selected firm should plan to spend about 1-2 days on each campus meeting with departments and programs for 1-2 hour blocks plus about three meetings with the Executive Teams for each college)

7. Does the District intend for the master plans to include a financial implementation plan/schedule? If so, will the district provide via internal staff or consultant facility funding information?

Many of the projects will be dependent on state bonds for financing. The District intends to use this plan to identify projects and go out for funding opportunities at later dates.

8. What is the district's decision-making structure during the master planning process?

The process will be conducted in phases by campus. The Coalinga Campus should be the first to be completed and Lemoore will follow in the second phase. The Coalinga Campus FMP should be finished by end of December, and preferably, the Lemoore campus as well. The Lemoore Campus can be completed during the Spring Semester if additional time is required.